

**ATTACHMENT P: SUBCONTRACTOR IDENTIFICATION FORM**

The Vendor must complete a *Subcontractor Identification Form* for each known Subcontractor, as defined in Contract Section 2. General Information, 2.10. Definitions, who will be used to meet the Contract requirement or otherwise perform any services pursuant to the Contract (i.e., there should be one form for each Subcontractor). After Contract Award, the *Subcontractor Identification Form* must be submitted by the Vendor to the Plan in accordance with Attachment C: General Terms and Conditions, Paragraph 31. **SUBCONTRACTORS** for review and approval of all new subcontractors.

By executing the Contract, or submitting this form after Contract Execution in accordance with the **Subcontractor** clause of the Contract, the Vendor:

1. Certifies that the information provided in this section is true to the best of its information and belief;
2. Acknowledges the requirements set forth in the Terms and Conditions related to Subcontractors and the resulting obligations, including requiring Plan approval of any Subcontractors used in the performance of the Contract; and
3. Agrees to notify the Plan of any material changes to the information provided in this form that arise prior to execution or during the term of the Contract.

**1. Business Information.** Provide the requested Information in the space provided:

Legal Name of Subcontractor:

Name Used for Business if Different:

FEIN/Taxpayer ID:

Address:

Contract Executed ☐ Yes ☐ No

Term of Contract:

Name of Contact Person:

Title:

Phone Number:

Email Address:

**2. Scope of Subcontracted Services.** Identify the scope of services and activities that will be provided by the Subcontractor; cite specific Sections of the Contract as applicable:**3. Is Subcontractor a government entity?** ☐ Yes ☐ No